



**GUJARAT STATE
CO-OPERATIVE MARKETING FEDERATION LTD.**

Sahakar Bhavan, 49, Shrimali Society, Opp Navrangpura Police Station,
Navrangpura, Ahmedabad - 380 009 Gujarat, (INDIA).

Tel: 079-26407609 to 12 • Fax: 079-26407613 • E-mail: gujcofer@sancharnet.in

Dt14/06/2019

Sub. Quotation for Internal Audit FOR F Y 2019-20

Respected Sir,

We Gujarat State Coop Marketing Federation Ltd., Navrangpura, Ahmedabad. Our Organisation deals in Agricultural related business activities like Fertilizer, Foodgrain, Oil & Oilseeds, Seeds and Pesticides. Our organisation purchases Fertilizer from Fertilizer companies and distribute all over Gujarat through its proper three tire channel and its own sales depot. We also produce Pesticides and Seeds through farmers plantation. We also produce Rice and Edible Oil. We have about 90 sales depot in Gujarat So We request you to send us your Quotation for Internal Audit seperate with your profile up to 30/06/2019. If you want to visit our firm for understanding our business then most welcome during office hours.

Please do needful on urgent basis.

Thanking You.

Yours Faithfully

[Managing Director]

[Guj.State Coop Mkt. Fed.Ltd.]



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Scope of work for Internal Audit

Sr. No.	Scope	Sample Size
1	Verification of purchase transactions of all departments	50%
2	Verification of Sales transactions of all departments	50%
3	Verification of expense voucher of all departments	50%
4	Verification of Journal Voucher of all departments	50%
5	Verification of Income receipts of all departments	50%
6	Ledger Scrutiny	100%
7	Verification of Bank Reconciliation	100%
8	Verification of payment of Statutory Dues	100%
9	Verification of Bank payment voucher	50%
10	Verification of Cash payment voucher	50%
11	Verification of advances given for various purposes	50%

Audit to be conducted on quarterly basis.


Managing Director



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Eligibility Criteria for Internal Audit of Gujcomasol

1	Minimum no. of Partners	3
2	Minimum no. of Paid CA employees	3
3	Minimum experience of the Firm	10 Years
4	Experience of Conducting audit of Coop Institution with networth more than 100 Crs	1


Managing Director